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VdGM Family Medicine 360° Regional Coordinator Deputy- Job Description

Purpose

To coordinate incoming and outgoing requests for a global family medicine exchange.

As Family Medicine 360° Regional Coordinator you connect between the Young Doctors' Movements and National Exchange Coordinators, in order to find a host for the exchange candidate.

Activities

- To supervise and to coordinate exchanges coming and going from his/her region
- To develop and preserve the network of callaborators within his/her region
- To bring the program to a higher standard (e.g. building on the platform, social media, surveys, databases)

Why

- To bring young family doctors in contact with each other and give them an educational and personal experience

Duties & Responsibilities

- Coordinate exchange requests by contacting Regional and National Coordinators by e-mail contact, in order to find a host for candidates
- Make sure that requested documents of exchange candidates are complete
- Work on a regular base (preferably weekly)
- Commit to an 1 year mandate, but preferably a 3 year (maximum)
- Workshops on WONCA (Europe) Conference and Pre-Conference, VdGM Forum
- Working on a platform and social media
- Report to VdGM Executive board yearly

Skills & Competencies

- Enthusiastic about organizing and promoting international exchanges
- Communication skills
- Teamwork
- Time management
- Good English language skills (spoken and written)
- A high dose of motivation and patience in a long term
- Well structured and organised

Relationships (reporting/info gather/ collaborate)

- Collaborate with Rianne van Vliet, current VdGM FM360° REC
- Collaborate with VdGM National Exchange Coordinators
- Collaborate with other FM360° RECs
- Collaborate with VdGM EB
- Report to VdGM EB

Extra information

The Family Medicine 360° (FM360°) program is the global exchange program in Primary Care for those in Family Medicine/General Practice training and in the first five years of family medicine practice.

It works thanks to the collaboration of seven WONCA Young Doctors' Movements (YDM), each with its own FM360° Regional Coordinator: AfriWon Renaissance - Africa region; Al Razi Movement - East Mediterranean region; Polaris Movement - North America region; Rajakumar Movement - Asia-Pacific region; Spice Route Movement - South Asian region; Vasco da Gama Movement - European region; Waynakay Movement - Iberoamericana - CIMF region.